



# **Essentials of Medical Transcription: A Modular Approach, Revised 2nd Edition**

Cindy Destafano, Fran M. Federman

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Understand medical transcription and prepare for workplace success with this hands-on, introductory resource! A unique, modular approach reinforces concepts as you learn, while scenario drills and realistic simulations give you the practice you need to develop marketable transcription skills. Fully redesigned for more efficient learning and presented in a "building-block" format that guides you through each stage of the transcription process, it's the perfect tool to take you from the classroom to a new career in medical transcription.

- A student-driven, modular approach pairs information with exercises to reinforce concepts as you learn.
- Competency-based objectives provide an accurate measurement of your progress.
- A unique Error Analysis Chart helps you track common mistakes and improve your transcription skills.
- A Production for Pay Summary gives you a practical, real-world understanding of payment based on your accuracy and efficiency.
- Simulation exercises prepare you for realistic scenarios you'll encounter in the workplace.
- Answer keys enable you to assess your strengths and weaknesses and refine your skills.
- Narrative and corresponding transcripts in compliance with the AHDI Book of Style familiarize you with the format used by most major transcription employers and give you a professional edge.
- A new design provides faster, easier access to essential content.
- Reorganized illustrations enhance your understanding of the correlation between the positioning of patients for diagnostic examinations and the resulting anatomical images.
- New section titles within chapters clarify content organization and help you learn more efficiently.
- An interactive dictation program replacing the Essentials of Medical Transcription CD enables you to practice your skills and receive immediate feedback on the companion Evolve website.

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