



Medical Office Transcription: An Introduction to Medical Transcription Text-Workbook

Karonne Becklin, Edith Sunnarborg

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Students use this 12-chapter text-workbook and accompanying dictation program to learn to transcribe, proof, and edit a variety of medical documents, including chart notes, history and physical reports, consultations, office procedures notes, x-ray reports, and more. New chapter includes review and case studies. Prerequisites include familiarity with basic English, keyboarding and transcription skills, and knowledge of basic medical terminology.



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